

STATEWIDE INTEROPERABILITY GOVERNING BOARD (SIGB)

MINUTES

March 13, 2012

MEMBER/DESIGNEES PRESENT: Dick Clark; State CIO; Jon Swartz proxy for Mike Bousliman; Sheena Wilson, Governor's Office; Tim Burton, DOJ

GUESTS PRESENT: Tom Butler, MHP; Warren Dupuis, SWIC; Roger Smith, State Network; Bill Fleiner, Broadwater Co; Quinn Ness, PSSB; Kerry O'Connell, Stillwater Co; Mike McKinley, Beaverhead Co, MACO; Wing Spooner, PSSB; Becky Berger, PSSB; Bonnie Lorang, MITS; Jim Smith, MSPOA; Ron Spencer, Motorola; Joe Mann, Motorola; Butch Renders, Richland Co; Phil Drake, MT Watchdog; Sandra Barrows, Barrow Consulting; Kris Wilkinson, LFD

Call to Order: The meeting was called to order at 10:00 am by Chair, Dick Clark. Members and guests introduced themselves.

Approval of Minutes: Sheena Wilson motioned to accept the February minutes, and Tim Burton seconded. The motion passed.

Grant Status Report: No report, as Jessica was absent.

Grant Execution Plan *ACTION ITEM: Warren provided a presentation that included map updates for :

- completion of SW Microwave;
- NE Microwave & Trunking; Highwood Baldy trunking and coverage;
- Border demonstration grant; current trunked coverage; South Central MT; and the Burlington Northern lease.
- Warren requested the Board's approval to move forward to implement the project budget plan, stating that sufficient funding is available

MOTION: Tim Burton moved to approve Grant Execution Plan, and Sheena Wilson seconded, the motion passed.

Bill Fleiner brought to the board's attention that he has submitted a planning grant for Limestone relative to trunking and microwave connection and stressed the importance for getting this completed at well. The amount required is \$37,232 and the board took note of his request.

Local Project Status Report: Warren reported on the following:

- There are issues of concern at the Antelope Butte site and with NEPAs.
- The SW portion of microwave backbone, which connects 23 sites, is now complete.
- The NE microwave and trunking is almost complete, with connection to nine sites. This should be done by 4/30/12.
- Butte 9-1-1 and Greycliff will be paid w/ DHS monies.
- Highwood Baldy trunking has no sponsor, so Warren has contacted Judith Basin, Fergus and Cascade counties to discuss ownership.

- The Border Demonstration grant is currently in place at Marion, Centennial and Opheim. Separate funds will be used to install circuits from Opheim to Peerless.
- Trunking now covers 46% of state.
- MT Safety Communication Project: Warren met with Kalispell folks to provide a briefing on the South Central microwave issues from Coburn to Pompey's Pillar to Hathaway. There are program funds available in the amount of \$700K to complete this.
- NW Burlington Northern Lease: Is a private public partnership with Burlington Northern and is a five-year lease. The next lease renewal is due 6/30/13 at the cost of \$300K. However, the current IT contract can only go 10 years.

Emerging Issues:

- Two current issues of concern: 1) At East Central, there are concerns regarding oil fields and risks of manmade disasters; and 2) there is no trunking coverage at all at the Southeastern portion of the state.
- Slow progress is being made to the National Emergency Communication Plan (NECP) Goal #2, so Warren is in contact with those involved in order to meet these deadlines.

Technical Workgroup Charter Update *ACTION ITEM: Tom Butler reported:

- Northern Tier issues were discussed last month and a solution needs to be made soon regarding Burlington Northern.
- A life cycle plan may become an issue in the future, so the need to move forward with legislation is important.
- Jack Spillman reported at the Technical meeting that completion of seven to nine sites from Missoula to Lake Co. and across the Northern border would dramatically improve coverage in those areas; and that costs are lower than expected to finish this buildout. Final costs need to be narrowed down and a planning grant submitted.
- The workgroup discussed the funding priorities list and everyone was happy with the concept.
- Tom reported a Technical Workgroup Charter change/addition to include a Vice Chairman (not yet appointed).
- MOTION: Sheena Wilson motioned to approve the Technical Workgroup Charter with the addition of appointing a Vice Chair. Tim Burton seconded. The motion passed.
- Funding for spare parts in the amount of \$1 million has been located, and the snowcat purchase will come out of these funds.
- Hysham access issues were discussed and are being worked out.

Legislative Workgroup Update *ACTION ITEM: Mike McGinley reported:

- The workgroup held their first meeting, where discussion ensued regarding funding sources and technical issues.
- Legislation needs to be drafted that will create a Board to resemble the Information Technology Board (rather than the 9-1-1 Advisory Council, which was an earlier idea).
- The workgroup would like to include board members from BMT's and hospitals; and the decision was made to also include Telecommunications folks, including Bonnie Lorange of MITS. They agreed involvement of private individuals would also benefit.
- The board discussed the Legislative Workgroup Draft.
- MOTION: Tim Burton moved to adopt the Legislative Working Group Charter as written. Sheena Wilson seconded. The motion passed.

Technical Report: Roger Smith provided the following technical updates:

- Review of technical issues were done on the Fort Harrison tower and adjustments made, with the issue being resolved.
- A transceiver was lost at the Highwood site, and the problem was corrected.
- There was an outage at the Cominco site due to power loss and a generator leak. The problem was corrected and the site is back up and running.
- Big Mountain site had a tower issue with snow and ice buildup and loss of connectivity so Roger is currently working out an alternative route with Flathead County.
- Problems at XL Heights with a fan, and working out issue.
- Roger has been providing assistance to Aviat on the IM9 microwave installation, and on an issue with the Roosevelt Co. system.
- IM9 microwave connectivity issues need to be addressed and Roger is working with Roosevelt Co. on these issues.
- Roger is assisting MHP on cut down on the spare parts list.
- Working with the FBI to get their drop and insert circuits working.
- The National Guard requires extra circuits into Great Falls and Helena. Dave Clouse and Roger are currently working on rerouting options.
- Working with Aviat on upcoming issues with the Eastern zone controller.
- There are install issues at Fallon and Government Hill sites so Roger is working with Aviate on necessary changes needed to facilitate installation of the microwave.
- Roger reported that the area between Culbertson to Fallon is now connected.
- He is working with the Northern Tier on the Border Grant and Opheim site, and is working with path engineers to work out alternative connection from Scobey to Opheim.
- Looking for alternative microwave last mile hops to Centennial or Big John.
- For the next Technical Group meeting, Roger will be reviewing SOP templates and training needs, as well as reviewing fleetmapping/training.
- Dept. of Corrections has contacted Roger regarding some issues and he will be assisting them.

Public Comment: Warren reported that Carl Hotvedt will be completing his one year service with SIGB and his last day will be May 4, 2012. There is \$109K in grant funds available for an FTE if this position is still required.

Adjourn: The meeting adjourned at 11:27 a.m.